



## ANDHRA PRADESH FISHERIES UNIVERSITY

Camp office, 5<sup>th</sup> Floor, Vishal Residency, Opp. Siddhartha Engineering College,  
Padmaja Nagar, Tadigadapa, Vijayawada - 524 134, Andhra Pradesh  
e-mail: apfunsp@gmail.com Website: apfu.ap.gov.in

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### INSTRUCTIONS TO APPLICANTS FOR ADMISSION INTO *DIPLOMA IN FISHERIES SCIENCE (DFS)* PROGRAMME FOR THE ACADEMIC YEAR 2023-24.

- The applicant should read and understand all the instructions and eligibility criteria for admission before proceeding to fill the online application form. The applicant is advised to take printout of the information brochure. Candidates are advised to read the information brochure carefully and go through the instructions regarding the filling of online Applications forms.
- Only online application will be accepted, which is hosted in [www.apfu.ap.gov.in](http://www.apfu.ap.gov.in) and [www.aptonline.in](http://www.aptonline.in) Application in any other format will not be accepted and will be summarily rejected.
- The applicants are informed not to send the downloaded application to the University by Post, by courier or in-person as such applications will not be accepted.
- The applicant should use his/her or parents mobile number & Email ID and avoid the mobile number & email ID of others.
- Candidates are **advised to keep visiting [www.apfu.ap.gov.in](http://www.apfu.ap.gov.in) or [www.aptonline.in](http://www.aptonline.in) website and check their e-mail/SMS regularly for latest updates.**
- It is the sole responsibility of the applicant to ensure that he/she fulfils the specified eligibility criteria before submitting the online application.
- The applicant is informed that mere submission of an online application form does not guarantee allotment of seat.
- The particulars furnished by the applicant in the application form is final and the applicants should therefore be very careful in uploading/submitted the application form online.
- Request for change/modify in any particulars once given in the application, will not be entertained.
- The final submission of online application form if incomplete, such applications will stand rejected and no correspondence on this account will be entertained.

### **Grievance Request:**

- The Data/Information of all candidates has been considered from SSC or equivalent examination 2023 as entered by the candidates and validated for SSC examination 2023.
- If any candidate wants to edit or upload any document now in support of candidature, the candidate first must COMPLETE REGISTRATION process.
- A registered candidate can edit or upload any certificate/document by Applying from "Grievance Request" and add/upload documents or Certificates in relevant fields, THIS FACILITY can be AVAILED ONLY ONCE. All those uploaded documents will be considered for further processing only subject to the verification by the competent authorities.

### **Login:**

- No separate login is required for the candidates as the Registered Mobile number and Hall Ticket would be authenticated for all services such as Registration, Grievance requests, Web Options, print payment receipt, etc.
  - Applicants have to complete their registration by verifying their data populated in the application form and also making payment.
  - The candidates are informed to **mention their personal mobile numbers** but not the mobile numbers of relatives, friends, net/online/Xerox centres etc. during online registration.
  - Candidates are required to read the Information Brochure thoroughly.
  - For any other information, the candidates may contact the following Phone Nos. from **Monday to Friday working hours from 10.00AM to 5:00PM strictly.**
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### **Andhra Pradesh Fisheries University**

### **Contact Numbers**

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| 1. Principal, Sri MVKR fisheries Polytechnic, Bhavadevrapalli | 9490925196 |
| 2. Co-coordinator Polytechnics, APFU, Vijayawada              | 8179742789 |

## **REGISTRATION**

- The applicant has to click on the link provided in the website [www.apfu.ap.gov.in](http://www.apfu.ap.gov.in) or [www.aptonline.in](http://www.aptonline.in) for registration which will be redirected to APT Online website.
- Click on the Registration link under application forms after reading the information brochure thoroughly.
- Enter the hall ticket number of SSC or equivalent examination and Date of Birth and click submit. Enter the One Time Password (OTP) sent to your mobile number.
- The candidates' data may be checked in detail and required scanned certificates may be uploaded wherever necessary viz., Caste certificate/Local Status Certificate/EWS/NCC/PH/Sports/Form -I etc. It is the sole responsibility of the applicant to ensure that he/she fulfils the specified eligibility criteria before submitting the online application.
- After checking the filled information and successful submission the page will be redirected to the multiple payment gateway for paying the registration fees. The registration fees as detailed below;

Online registration of application form Fee payable by candidate	<b>29.05.2023(10:00AM) to 12.06.2023</b>
<b>Application Fees</b>	
General/ Backward Classes	<b>Rs.800/-</b>
SC/ST/ PH	<b>Rs.400/-</b>
Processing charges & GST are to be paid by the candidate, as applicable	
Online registration of application form with LATE FEE	<b>13.06.2023 to 15.06.2023</b>
<b>Application Fees</b>	
General/ Backward Classes	<b>Rs.1600/-</b>
SC/ST/ PH	<b>Rs. 800/-</b>
Processing charges & GST are to be paid by the candidate, as applicable	
Tentative date for exercising web options	<b>19.06.2023</b>
<b>Note:</b> <b>1. No request to refund of fee once remitted by the candidate will be entertained under any circumstances.</b> <b>2. If the amount is debited from the account and the transaction is failed, the candidate is advised to wait until the amount is returned before registering again.</b>	